



LANCASTER CITY COUNCIL

Promoting City, Coast & Countryside

Forthcoming Key Decisions

TO BE TAKEN DURING OCTOBER 2014.

LANCASTER CITY COUNCIL

FORTHCOMING KEY DECISIONS

The Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012

Cabinet Member(s) with Special Responsibility	Decision	Date Decision Due
Councillor Karen Leytham	Delivering New Council Housing in the District - update	7 October 2014
Councillor Karen Leytham	Housing Allocation Policy	7 October 2014
	Award of Banking Contract	17 October 2014
	Marsh Phase 2 Programme	6 October 2014
	Sheltered Accommodation Upgrade	6 October 2014

Notice is hereby given that the decision(s) listed below and detailed on the attached notices are likely to be taken in private at the meeting indicated. For further information on why these matters will be considered in private, please see the description on the individual notice(s).

Cabinet		
Councillors Karen Leytham & Janice Hanson	Empty Homes Strategy	7 October 2014
Councillor Tim Hamilton-Cox	Sites off Bailrigg Lane, Scottforth, Lancaster	7 October 2014
Councillor Tim Hamilton-Cox	Land forming part of Lancaster Leisure Park, off Wyresdale Road, Lancaster	7 October 2014

Should you wish to make any representations in relation to the meeting being held in private for the consideration of the above item, you should contact: Democratic Services, Lancaster City Council, Lancaster Town Hall, Dalton Square, Lancaster, LA1 1PJ or email democracy@lancaster.gov.uk

Subject to any prohibition or restriction on the their disclosure, any background papers relating to these forthcoming key decisions will be available for inspection at both Lancaster and Morecambe Town Hall Reception 5 days prior to the decision being taken or can be accessed electronically following the publication of the agenda using the following link and selecting the appropriate Cabinet meeting:

<http://committeeadmin.lancaster.gov.uk/ieListMeetings.aspx?XXR=0&Year=2013&CId=297&MD=ielistmeetings>

Alternatively copies of, or extracts from these documents may be requested from Democratic Services, Lancaster City Council, Lancaster Town Hall, Dalton Square, Lancaster, LA1 1PJ or email democracy@lancaster.gov.uk. Other documents relevant to these matters may be submitted to the decision maker and can be requested from Democratic Services, contact details above, as they become available.

Cabinet Members: Councillors Eileen Blamire (Leader), Janice Hanson (Deputy Leader), Jon Barry, Abbott Bryning, Tim Hamilton-Cox, Karen Leytham, Ron Sands and David Smith.

Sarah Taylor
Chief Officer (Governance)

Key Decision to be taken by Cabinet

ITEM FOR DECISION:	Delivering New Council Housing in the District - update
SERVICE:	Health and Housing
WARD:	All Wards
DECISION MAKER:	Cabinet
RESPONSIBLE CABINET MEMBER:	Councillor Karen Leytham
REASON KEY DECISION:	Financial and Community Impact
DECISION TO BE MADE:	To update Cabinet on the progress being made to establish a council house building and acquisition programme, and to seek Cabinet approval to move to a detailed appraisal of potential development sites.
DATE OF CABINET MEETING/DATE FOR OFFICER DECISION	7 October 2014
DOCUMENTS SUBMITTED TO THE DECISION MAKER FOR CONSIDERATION:	None at the time of publication
OFFICER CONTACT DETAILS:	Chris Hanna, Principal Housing Manager Tel: 01524 582516 channa@lancaster.gov.uk

Key Decision to be taken by Cabinet

ITEM FOR DECISION:	Housing Allocation Policy
SERVICE:	Health and Housing
WARD:	All Wards
DECISION MAKER:	Cabinet
RESPONSIBLE CABINET MEMBER:	Councillor Karen Leytham
REASON KEY DECISION:	Community Impact
DECISION TO BE MADE:	Adoption of new Allocation Policy
DATE OF CABINET MEETING/DATE FOR OFFICER DECISION	7 October 2014
DOCUMENTS SUBMITTED TO THE DECISION MAKER FOR CONSIDERATION:	None at the time of publication
OFFICER CONTACT DETAILS:	Suzanne Lodge, Chief Officer (Health and Housing) Tel: 01524 582701 slodge@lancaster.gov.uk

Key Decision to be taken by delegated Officer

ITEM FOR DECISION:	Award of Banking Contract
SERVICE:	Resources
WARD:	All Wards
DECISION MAKER:	Officer Delegated Decisions
REASON KEY DECISION:	Financial Threshold
DECISION TO BE MADE:	Tender to commence 1st January 2015 for a period of 7 years, with the option to renew annually for a further three years.
DATE OF CABINET MEETING/DATE FOR OFFICER DECISION	17 October 2014
DOCUMENTS SUBMITTED TO THE DECISION MAKER FOR CONSIDERATION:	None at the time of publication
OFFICER CONTACT DETAILS:	Andrew Clarke, Financial Services Manager Tel: 01524 582138 aclarke@lancaster.gov.uk

Key Decision to be taken by delegated Officer

ITEM FOR DECISION:	Marsh Phase 2 Programme
SERVICE:	Environmental Services
WARD:	Castle Ward
DECISION MAKER:	Officer Delegated Decision
REASON KEY DECISION:	Financial Threshold
DECISION TO BE MADE:	Ground work for renewing fencing. Remove timber posts and concrete bases renew with concrete posts including gate posts, fit gravel boards make good tarmac paths
DATE OF CABINET MEETING/DATE FOR OFFICER DECISION	Not before 6 October 2014
DOCUMENTS SUBMITTED TO THE DECISION MAKER FOR CONSIDERATION:	None at the time of publication
OFFICER CONTACT DETAILS:	George Taylor, Repairs & Maintenance Manager gtaylor@lancaster.gov.uk, Christopher Dunford, Responsive Repairs Manager, Environmental Services cdunford@lancaster.gov.uk

Key Decision to be taken by delegated Officer

ITEM FOR DECISION:	Sheltered Accommodation Upgrade
SERVICE:	Environmental
WARD:	Scotforth West Ward
DECISION MAKER:	Officer Delegated Decision
REASON KEY DECISION:	Financial Threshold
DECISION TO BE MADE:	Award of contract for the refurbishment of 3 bedsit flats
DATE OF CABINET MEETING/DATE FOR OFFICER DECISION	Not before 6 October 2014
DOCUMENTS SUBMITTED TO THE DECISION MAKER FOR CONSIDERATION:	None at the time of publication
OFFICER CONTACT DETAILS:	Andrew Whittaker, Asset Manager, Environmental Services awhittaker@lancaster.gov.uk

Key Decision to be taken by Cabinet

ITEM FOR DECISION:	Empty Homes Strategy
DECISION TO BE TAKEN IN PRIVATE	<p>Whilst this report is public, it may contain an exempt appendix and in accordance with Regulation 5 of the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012, notice is hereby given that the meeting is likely to move into private session if it is necessary to refer to the exempt appendix. The reason that the appendix is likely to be considered in private is that it will involve the disclosure of exempt information under the following category of Schedule 12A of the Local Government Act 1972:</p> <p><i>(3) Information relating to the financial or business affairs of any particular person (including the authority holding the information)</i></p>
SERVICE:	Regeneration and Planning
WARD:	All Wards
DECISION MAKER:	Cabinet
RESPONSIBLE CABINET MEMBER:	Councillors Karen Leytham & Janice Hanson
REASON KEY DECISION:	Financial and Community Impact
DECISION TO BE MADE:	To formally approve the Empty Homes Strategy and consider options for the continuation of the Empty Homes Officer post.
DATE OF CABINET MEETING/DATE FOR OFFICER DECISION	7 October 2014
DOCUMENTS SUBMITTED TO THE DECISION MAKER FOR CONSIDERATION:	None at the time of publication
OFFICER CONTACT DETAILS:	Kathy Beaton, Housing Strategy Officer ksinclair@lancaster.gov.uk

Key Decision to be taken by Cabinet

ITEM FOR DECISION:	Sites off Bailrigg Lane, Scotforth, Lancaster
DECISION TO BE TAKEN IN PRIVATE	This report is exempt from publication by virtue of paragraph 3, of Schedule 12a of the Local Government Act 1972 <i>(3) Information relating to the financial or business affairs of any particular person (including the authority holding the information)</i>
SERVICE:	Resources (Property Group)
WARD:	Ellel Ward; Scotforth East Ward; University Ward
DECISION MAKER:	Cabinet
RESPONSIBLE CABINET MEMBER:	Councillor Tim Hamilton-Cox
REASON KEY DECISION:	Financial and Community Impact
DECISION TO BE MADE:	To report back further on proposals regarding the development of the land north and south of Bailrigg Lane, Scotforth following initial consideration of this by Cabinet on 15 April 2014 (Minute 108) refers.
DATE OF CABINET MEETING/DATE FOR OFFICER DECISION	7 October 2014
DOCUMENTS SUBMITTED TO THE DECISION MAKER FOR CONSIDERATION:	None at the time of publication
OFFICER CONTACT DETAILS:	Gary Watson, Senior Property Officer gwatson@lancaster.gov.uk

Key Decision to be taken by Cabinet

ITEM FOR DECISION:	Land forming part of Lancaster Leisure Park, off Wyresdale Road, Lancaster
DECISION TO BE TAKEN IN PRIVATE	This report is exempt from publication by virtue of paragraph 3, of Schedule 12a of the Local Government Act 1972 <i>(3) Information relating to the financial or business affairs of any particular person (including the authority holding the information)</i>
SERVICE:	Resources (Property Group)
WARD:	John O'Gaunt Ward
DECISION MAKER:	Cabinet
RESPONSIBLE CABINET MEMBER:	Councillor Tim Hamilton-Cox
REASON KEY DECISION:	Financial Threshold
DECISION TO BE MADE:	Cabinet at its meeting on 27th May, 2014 approved the principle to the disposal of land and the surrender and renewal of a new lease at Lancaster Leisure Park subject to the detailed terms for the completion of the sale and the lease renewal being referred back to Cabinet for final decision.
DATE OF CABINET MEETING/DATE FOR OFFICER DECISION	7 October 2014
DOCUMENTS SUBMITTED TO THE DECISION MAKER FOR CONSIDERATION:	None at the time of publication
OFFICER CONTACT DETAILS:	Julia Greenwood, Estates and Valuation Manager jgreenwood@lancaster.gov.uk

